**Personal Development Credit Student Notification Form**

Please complete and submit this form *after* you have completed all of the requirements for a personal development credit. To download an electronic version of this form please go to <https://www.ednet.ns.ca/cbl/personal-development-credits>*.*

A personal development credit cannot be entered on your transcript unless this form is accompanied by the appropriate certificate or letter provided to you by the approved course or program provider. It is the responsibility of students to ensure that they provide a copy of the certificate or letter of completion prior to the deadline.

**Student Information**

Student Name

Student ID Number Grade

Current School

1. This personal development credit has been recorded as a credit toward the five elective credits required for graduation \_\_\_\_\_

**OR**

1. This personal development credit has been recorded on the transcript as a credit beyond the 5 elective credits required for graduation \_\_\_\_\_

**Signatures**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name (please print) Parent/Guardian Name (please print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Parent/Guardian Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Credit or Course Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A final certificate or letter of completion has been provided by the student. \_\_\_\_\_\_\_\_ (Yes/No)

**School Record** (To be completed by the School Official)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Official’s Name (please print) School Official’s Signature

\_\_\_\_\_\_\_\_\_\_

Date