Early Childhood Development and Pre-primary/
Direction du développement de la petite enfance et de la prématernelle
Department of Education and Early Childhood Development/
Ministère de l'Éducation et du développement de la petite enfance
2021 Brunswick Street, PO Box 578, Halifax, NS B3J 2S9

NOVA SCOTIA
NOUVELLE-ÉCOSSE

APPLICATION FORM – TUITION SUPPORT PROGRAM FOR PART-TIME STUDENTS

A. APPLICANT INFORMATION			
Applicant Name:	Address:		
	Street- Apt.	City/Town	Postal Code
Email:		Telephone	
		Home:	Cell:

Please be advised your email address will be used to contact you regarding your application for the Tuition Support Program. Do you also give permission for the Department of Education and Early Childhood Development (EECD) to maintain your email address in a database to send you ongoing communications about the early childhood education sector. ☐ YES   ☐ NO

First Language	Self-Identification (optional)[1]	
☐ English ☐ French ☐ Other	☐ Acadian/francophone ☐ Black/African Nova Scotian ☐ Indigenous/Mi'kmaq ☐ Other racially visible person	☐ Immigrant/Newcomer ☐ Persons with Disabilities ☐ 2SLGBTIQ+ ☐ Other ☐ Prefer not to say

B. PROGRAM/COURSE INFORMATION	
Program information (Course 1)	Post-Secondary Institution: Name of diploma/degree program:
Date of Semester	From (DD/MM/YYYY): To (DD/MM/YYYY):
Cost per course ($) (tuition only)	
Cost of books/materials ($)	
Program information (Course 2)	Post-Secondary Institution: Name of diploma/degree program:
Date of Semester	From (DD/MM/YYYY): To (DD/MM/YYYY):
Cost per course ($) (tuition only)	
Cost of books/materials ($)	

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[1] This information is not used to determine eligibility. The funds for this program come from the Canada-Nova Scotia Early Learning and Child Care Agreement (ELCCA) and this information is used for reporting purposes only.

Program information (Course 3)	Post-Secondary Institution: Name of diploma/degree program:	
Date of Semester	From (DD/MM/YYYY):	To (DD/MM/YYYY):
Cost per course ($) (tuition only)		
Cost of books/materials ($)		

C. REQUIRED SUPPORTING DOCUMENTATION		
A completed application must include the following:	Attached to this application (√)	Will be sent to EECD by my post-secondary institution (√)
1) Evidence from the institution that courses above were completed successfully.	☐	☐
2) Receipts for the cost of the course and mandatory books/materials required for the course.	☐	☐

D. RETURN OF SERVICE REQUIREMENT

By checking the boxes below (required), I verify that:

☐ If reimbursed for this course(s), I will be required to work in a regulated child care facility, family home child care agency/ FHCC program, or pre-primary program in Nova Scotia for a minimum of 750 hours within 12 months of completing my diploma/degree program as defined in the Tuition Support Program for Part-Time Students Terms and Conditions.

☐ Withdrawing from my program, not continuing to work in the child care sector, or failure to work the required number of hours within the required time frame without reasonable cause as determined by the Department, will result in my repaying the total reimbursement received over the duration of my program.

☐ I am interested in receiving emailed information from the Department about regulated child care, family home child care, or pre-primary programs in Nova Scotia that need staff.

☐ I am not currently enrolled in a diploma program fully funded by EECD and I am not receiving funds from another EECD tuition support program (must be checked).

I, the undersigned, do hereby certify that all the information provided is true and complete to the best of my knowledge and belief. Signing below, I agree to comply with the Terms and Conditions of the Tuition Support Program for Part-Time Students.

Applicant Signature	Print Name	Date

How to Submit Tuition Support Applications

Applications must be received by EECD according to the dates in the table below:

Semester in which courses are completed	Application deadline
Fall 2023 (September 1 – December 31)	February 29, 2024, 11:59 pm
Winter 2024 (January 1 – April 30)	May 31, 2024, 11:59 pm

Information about the Tuition Support Program for Part-Time Students, including application forms, terms and conditions are available on our website: https://www.ednet.ns.ca/ece/training.

Please submit the complete and signed application via email to: ECEtraining@novascotia.ca

Applications can also be submitted by mail to:

> ECE Workforce Development
> Tuition Support Program for Part-Time Students
> Department of Education and Early Childhood Development
> Early Childhood Development and Pre-primary
> 4th Floor Brunswick Place
> 2021 Brunswick Street
> Halifax, NS B3J 2S9
>
> **Incomplete applications will not be processed. Please attach application and required documentation in one email as a PDF.**

Privacy Statement: The security and privacy of your personal information is important to us. In accordance with the Nova Scotia Freedom of Information & Protection of Privacy Act, the personal information collected by representatives of the Nova Scotia Department of Education and Early Childhood Development will only be used for the purposes of informing you of future employment opportunities in the province within the field of early childhood education. It will be shared only with your consent or in accordance with applicable legislation and policy.

Office Use - To be completed by Education & Early Childhood Development	
Approved: ☐ Yes ☐ No	Reviewed by EECD (Print Name)
Total Approved:	
Notes:	
EECD Signature:	Date: