



Nova Scotia Student Information System

Nova Scotia Public Education System

The Home Page in TIENET

TIENET Quick Reference Guide

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1 ACCESSING TIENET

Accessing TIENET from either PowerSchool or PowerTeacher takes the user to **My Home Page** – the main TIENET navigation page with the TIENET logo and My Home Page icon in the top left. It shows the user's name and school with the **Log-Out** button at the top right. All schools that the user has access to can be viewed and accessed using the drop-down menu beside **Select Location**:

NOTE: The features a user has access to on the TIENET Home Page depend on the user's assigned role.

The screenshot shows the TIENET Home Page interface. At the top is a navigation bar with icons for Search, Communication, Reporting, Administration, and Help. The user's name, Becky Franklin, and school, Berwick and District School, are displayed in the top right corner. Below the navigation bar is a "My Home Page" section with a "Welcome, Becky Franklin" message and a "What's New?" link. A "Select Location" dropdown menu is set to "Berwick and District School". The main content area is divided into several sections: "Quick Access" with links for "Personal Options/Content", "Set My User Options", and "Change My Password"; "Messages" showing one new message from UGMACDUFF (Glen MacDuff) Berwick and District School; "Reports" with links for "Documented Adaptations (PPT)", "Documented Adaptations (PPT) (caseload only)", and "Other Standard Reports"; and "My Students" which displays a table of student information.

ID	Last Name	First Name	Birth Date	Grade	Sex	School	City
3100326598	(Gibson)	Lois	12/12/1992	10	Female	Horton High School	
3100420698	Aalders	Bailey	08/22/1997	09	Male	Berwick and District School	Berwick
3100014095	Aalders	Jacob	06/23/1995	11	Male	Central Kings Rural High School	Wellton Landing
3100838808	Aalders	Kyle	11/18/1999	06	Male	Pine Ridge Middle School	Factorydale

➤ Top Navigation Bar

This close-up screenshot shows the top navigation bar of the TIENET Home Page. It features the TIENET logo on the left and a "Nova Scotia" logo on the right. The navigation bar includes icons for Search, Communication, Reporting, Administration, and Help. The user's name, Becky Franklin, and school, Berwick and District School, are displayed in the top right corner. Below the navigation bar is a "My Home Page" section with a "What's New?" link and a "Select Location" dropdown menu set to "Berwick and District School".

From any page in TIENET, the top navigation menu bar can access various features of the system by hovering over the words/icons and using the drop-down menus to select options depending on security roles.

- **Search:** provides search options to access **Students, Classes, Staff** and **School Meeting Minutes**
- **Communication:** provides links that assist in the TIENET communication system using **Send Message, Messages, Announcements, Calendar** and **Discussion**.
- **Reporting:** provides links to **Standard** and **Advanced** reports.

- **Administration:** provides a link to the Calendar.
- **Help:** provides links to TIENET, provincial and school board help guides.

➤ Quick Access

Allows to search for a student or link to the document/profile section of Students Recently Worked With.

Quick Access

Search Student:

▼ Students Recently Worked With

- Deal, Rosalyn
- Bent, Camryn
- Smith, Jeffery
- Aalders, Aurora
- Hutt, William
- Balsor, Dawson
- Morse, William

➤ Messages

Users can retrieve new TIENET messages directly from the **Home Page** by clicking on the envelope icon beside the message.

Messages: You have 1 new message(s)

	Subject	From	Date
	TEST	UAALLEN (Amanda Allen) Berwick and District School	07/09/2013 Tue 11:07 AM

➤ My Students (for resource teachers, administrators, school counselors, etc.)

Enables users to create a student caseload and caseload groups.

My Students ✎ 📄 👤 Select Group: (All My Students)												
	ID	Last Name	First Name	Birth Date	Grade	Sex	School	City	Current Adap	Previous Adap	Current IPP	Previous IPP
	3101244659	Aalders	Aurora	10/04/2002	10	Female	Benwick and District School	Berwick	Yes	Yes	Yes	Yes
	3101739229	Aguis	Dexter	09/27/2007	02	Male	Benwick and District School	Berwick	No	No	No	No
	3101892234	Amero	Dakota	07/09/2008	01	Female	Benwick and District School	Cambridge	No	No	No	No
	3101739104	Amey	Amelia	01/27/2007	02	Female	Benwick and District School	Berwick	No	No	No	No
	3101897308	Arbeau	Charles	12/16/2008	01	Male	Benwick and District School	Berwick	Yes	No	No	No
	3101636722	Arbeau	Emma	03/14/2006	03	Female	Benwick and District School	South Berwick	No	No	No	No
	3101739260	Armstrong	Vincent	08/17/2007	02	Male	Benwick and District School	Berwick	No	No	No	No
	3101227894	Bent	Kyle	05/16/2003	06	Male	Benwick and District School	Berwick	Yes	No	No	No

➤ **My Classes** (for classroom teachers)

Shows the list of classes the teacher teaches and has access to. By clicking on a class, teachers can access class lists and links to student profiles and documents.



➤ **Reports**

Shows the standard reports on your TIENET Home Page that have been subscribed to. To subscribe to a report, see the **Reports in TIENET** Quick Reference Guide.

