

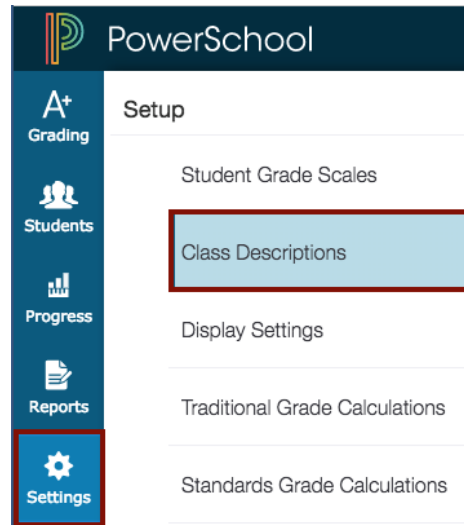


Adding a Class Description

A **class description** (communication plan, yearly plan, course outline or syllabus) can be entered in PowerTeacher Pro to be viewed in the PowerSchool Student-Parent Portal, and in the PowerSchool Mobile app.

To add a class description:

1. In PowerTeacher Pro, click **Settings**, then **Class Descriptions**.



2. Choose a class.
3. Enter or paste the class description, syllabus, or other information in the **Class Description** box. Edit using the style icons if you wish.
4. Click **Save** at the bottom of the screen.

