inschool.ednet.ns.ca

inSCHOOL

Nova Scotia Student Information System

Nova Scotia Public Education System

Behaviour Intervention Support Plan (BISP)- Moderate Form A

User Guide

TIENET

Revision Date:
September 2026

Section 1: Overview of Behaviour Intervention Support Plan (BISP)-Moderate Form A 3
1.1 Creating a Behaviour Intervention Support Plan-Form A Document 3
1.2 Supporting Information 4
1.3 Student Planning Team (SPT) 4
1.4 Strengths, Challenges and Interests 4
Section 2: Skills Inventory- For Consideration when Creating Goals 5
2.1 Skills Inventory 5
2.2 Development of Skill Related Goals 6
2.3 Strategies, Resources and Persons Responsible 6
2.4 Review 7
Section 3: Finalizing and Managing the BISP A 8
3.1 Saving the plan 8
3.2 Attaching documents to the BISP A 8
3.3 Printing the BISP A 8

(Note: Student names appearing in this document are fictitious names)

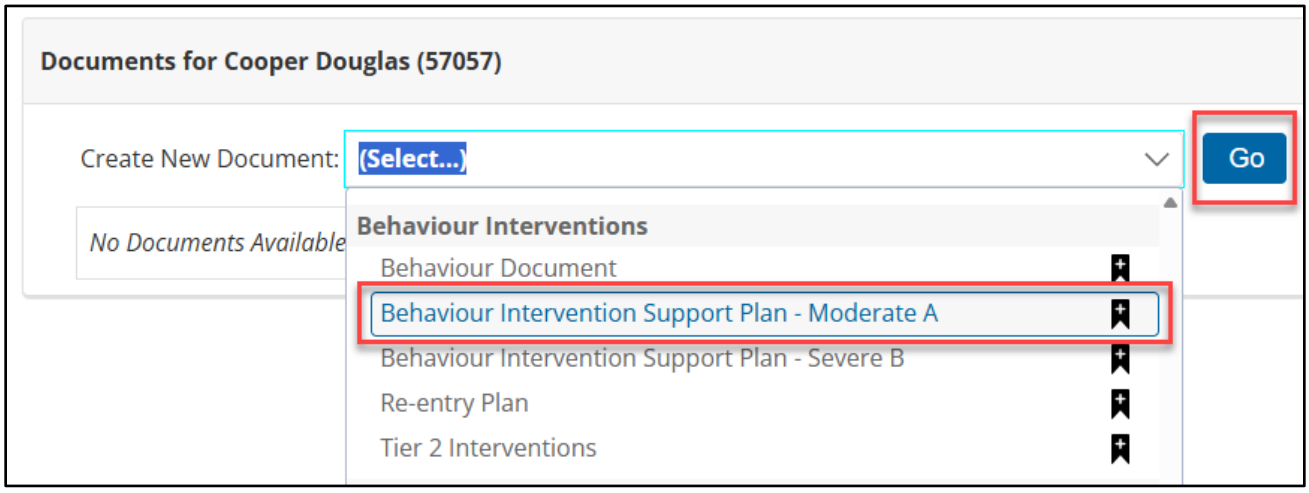
Section 1: Overview of Behaviour Intervention Support Plan (BISP)-Moderate Form A

A **Behaviour Intervention Support Plan (BISP) Form A** addresses a student's social emotional, communication and/or behavioural strengths and challenges. Interventions and strategies are responsive and are delivered in fluid and flexible learning settings. This is a Tier 3 intervention.

It should be noted that the document is titled **Behaviour Intervention Support Plan (BISP) Moderate-Form A** to help clearly distinguish the difference from a **Behaviour Intervention Support Plan (BISP) Severe-Form B**. This distinction supports the team in the creation of the plan, but it should be noted that once the plan is printed for parents/guardians it will only display **Behaviour Intervention Support Plan (BISP) Form A** where the word **Moderate** will not be visible by the parents/guardians.

1.1 Creating a Behaviour Intervention Support Plan-Form A Document

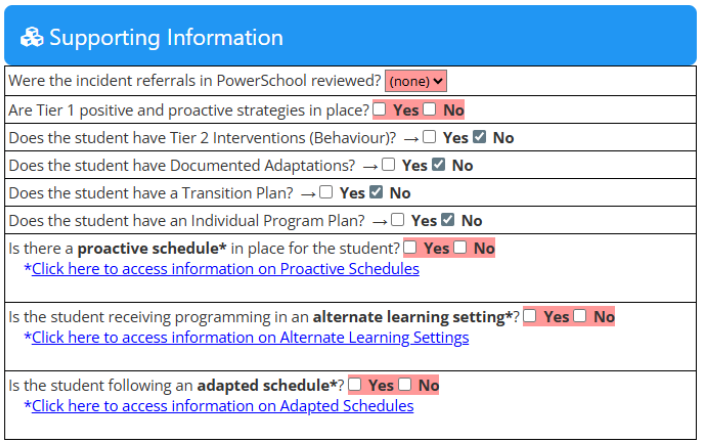
To create a Behaviour Intervention Support Plan-Moderate Form A, go to the student's TIENET document library and in ***Create New Document***, choose ***Behaviour Intervention Support Plan-Moderate A*** from the drop-down list in the ***Behaviour Interventions*** section and select ***Go*****.**



You will see ***Label/Comment*** (it is suggested to label the document with the student's current grade), then click ***NEW***.

1.2 Supporting Information

Once the document has been created, users will see the **Supporting Information** section. The following questions will appear. The questions in pink will require users to complete. Other questions will automatically populate *Yes/No* if there is an existing document for the current school year. Because the BISP stays in *Draft* all year, the *Yes/No* will update as documents are created.



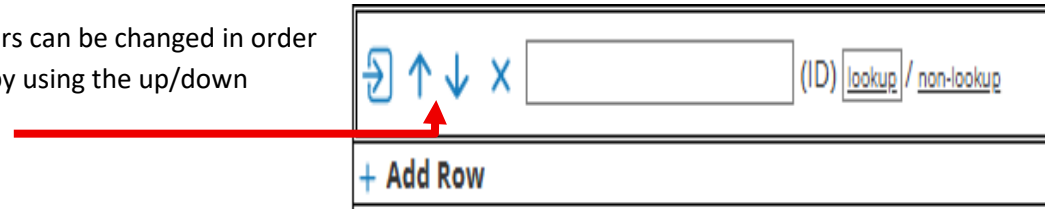
The last 3 questions pertaining to **proactive schedules**, **alternate learning settings** and **adapted schedules** each have a link that users can click to find additional information to support teams.

1.3 Student Planning Team (SPT)

The section titled ***Student Planning Team Members Supporting the BISP A Plan*** lists all individuals responsible for supporting the goals throughout the school year. This includes student, parents/guardians, school staff - which are selected using the ***lookup*** option - and external agencies and supports - which are selected using the ***non-lookup*** option.

To add team members, select the horizontal arrow or ***+Add Row*** option.

The SPT members can be changed in order of appearance by using the up/down arrows.

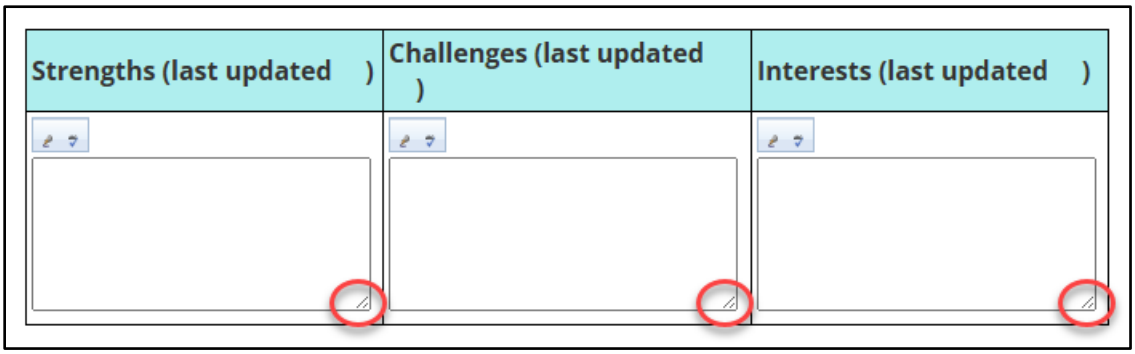


1.4 Strengths, Challenges and Interests

Strengths, challenges, and interests are developed individually with careful consideration of a student's profile and specifies the context in which they occur. They are statements of a students current level of functioning and idenify the gaps a student is experiencing. The strengths, challenges, and interests form the foundation for developing the Behaviour Intervention Support Plan.

Strengths, challenges, and interests can be edited directly on this document, or they will be auto populated from what currently exists in the student profile.

Users can access the expand feature in the bottom right-hand corner to make the text field larger.



Section 2: Skills Inventory- For Consideration when Creating Goals

Based on the student's strengths, challenges, interests, and after review of all relevant student documentation, the SPT will create the skill related goals.

The following skill areas can be used for consideration when creating goals:

- Communication
- Executive Functioning
- Functional Life Skills
- Leisure/Play
- Participation
- Regulation
- Social Emotional

2.1 Skills Inventory

Teams can use the *Skills Inventory* resource to help identify strengths and challenges of the applicable skill areas that can be supported through developed goals. The *Skills Inventory* is a PDF file that can be accessed and saved/printed by clicking on the provided link.

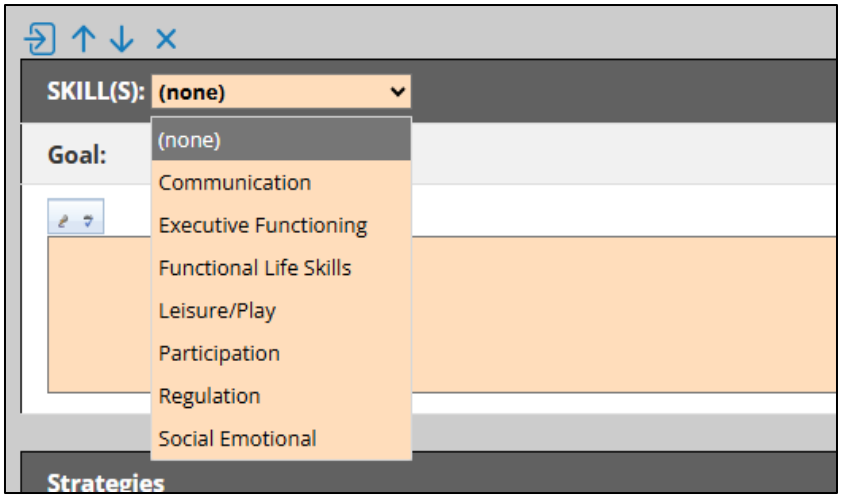
Click here to access the Skills Inventory

You are encouraged to visit the Safe and Inclusive Schools site, located on the gnspes landing page to review ***Module 3: Skills Inventory*** in the Intensive Behaviour Supports Professional Learning Series

2.2 Development of Skill Related Goals

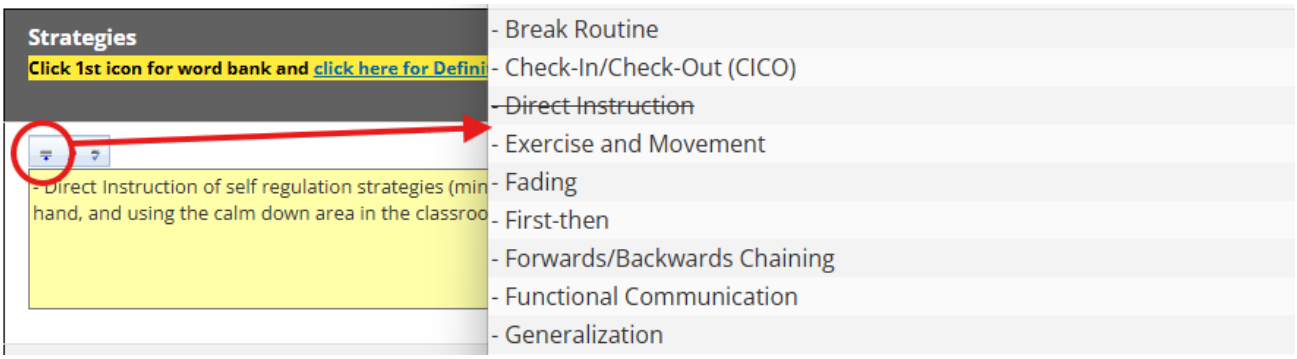
This section is used to create the goals. It is important to note while all the skill areas can be used for consideration when creating goals, all areas are not required. Please note at least one skill area should be completed to save the document.

The **Skill(s)** and **Goal** will appear in pink, as it is a required field. Choose the skill area from the drop-down menu.

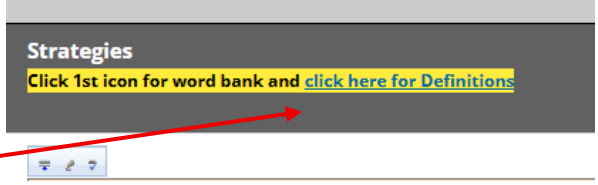


2.3 Strategies, Resources and Persons Responsible

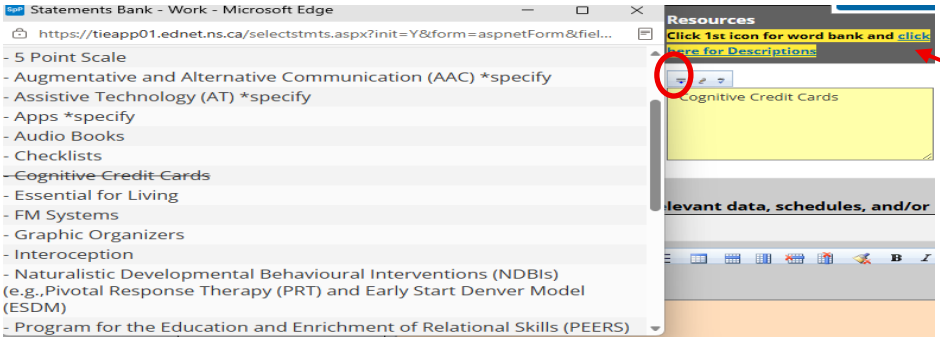
Upon determining the goal, users can input the **Strategies** by manually entering them or by selecting available strategies from the word bank. To access the word bank, click on the first icon to the left. Selecting the applicable words will insert them in the editable text field, however users can continue to add to the text box.



There is also a link for a detailed list of *Strategies* and their definitions

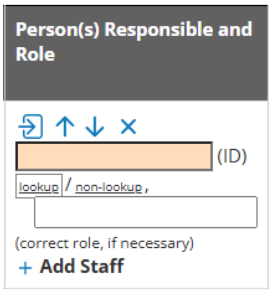


Resources (materials, assistive technology, and equipment, etc.) can also be completed by manually entering them or by selecting available resources from the word bank. To access the resources word bank, click on the first icon to the left. Selecting the applicable words will insert them in the editable text field.



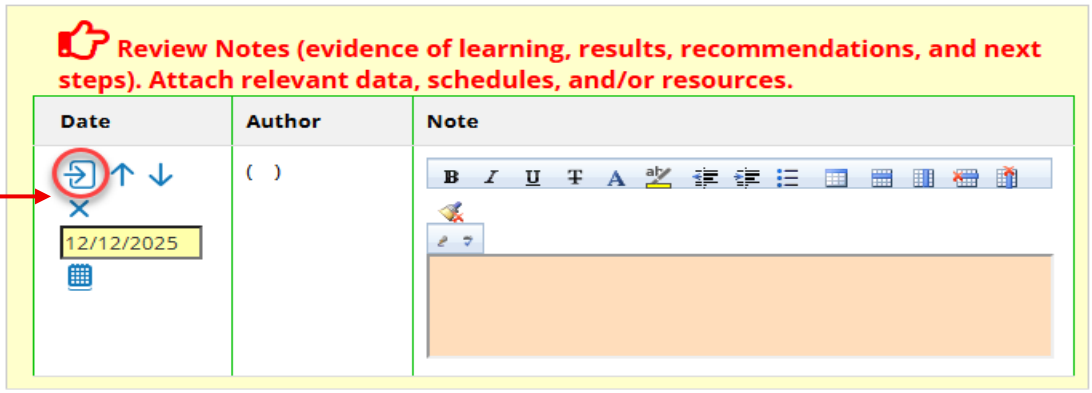
There is also a link for a detailed description of *Resources*

The section **Person(s) Responsible & Role** allows all SPT members to be assigned responsibilities for the goals. School staff can be selected using the ***lookup*** option, and external agencies and supports can be selected using the ***non-lookup*** option.
The (correct role if necessary) provides a text box that allows the user to change the lookup role that is auto populated from PowerSchool. click the horizontal arrow icon to add more rows for additional SPT members.



2.4 Review

When reviewing the BISP, users will notice the **Review Notes** section. Because the plan is implemented by multiple team members, there is a notes section that can be completed by individual members to update the progress. Each entry has a date, which will auto populate once created, but can be edited manually.



The author will also auto populate, and that author can then make their review notes in the Note section. This text box is unlimited.

To add another Review entry, click the horizontal arrow icon to add more rows.

SECTION 3: FINALIZING AND MANAGING THE BISP A

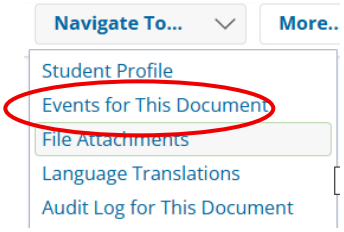
3.1 SAVING THE PLAN

Users can select **Save, Continue Editing** to save information while working on the document. When the document is completed in its entirety, users can select **Save, Done Editing** and will receive the following message:

Staff should print the plan once complete to share with parents/guardians.

3.2 ATTACHING DOCUMENTS TO THE BISP A

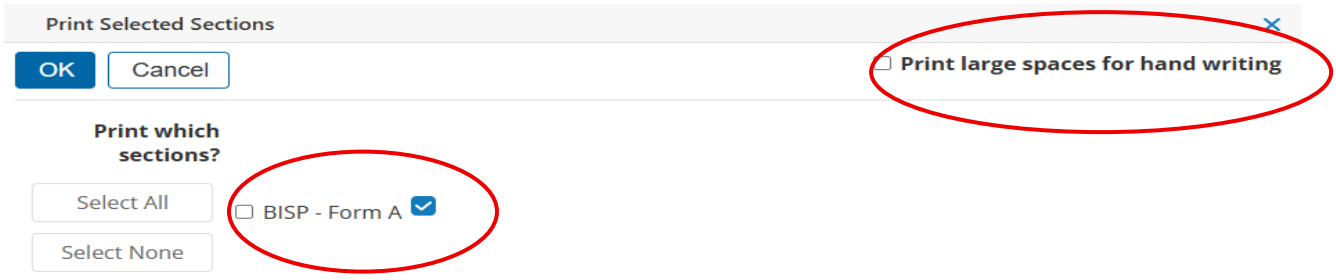
Users can attach any relevant data, schedules and resources used to support the plan (e.g., a completed *Skills Inventory*) by selecting **Navigate To..** from the toolbar at the top of the page.



For more details on how to attach files please see the corresponding user guide PowerTeacher Handbook.

3.3 PRINTING THE BISP A

After saving the document, users can select **Print** from the toolbar. Choose **This Section** to print immediately, or **Selected Sections** to print the BISP Form A and/or to **Print large spaces for hand writing** to include extra space for handwritten notes under each section.



For further support you can visit the Safe and Inclusive Schools site, located on the gnspes landing page to review ***Module 4: Tier 3 Interventions: Behaviour Intervention Support Plan-A*** in the Intensive Behaviour Supports Professional Learning Series.