

October 2020

Subject: Online Learning Facilitator

The Department of Education and Early Childhood Development will be offering a facilitated distributed learning pilot opportunity to students connected to the Nova Scotia International Student Program (NSISP). The Online Learning Facilitator(s) are self-employed, contracted positions and are paid a fee-for-service; \$10 600 per full-credit (1.0) course or equivalent.

Online Learning Facilitator positions will commence on or near **October 12th, 2020**, or as soon as the Facilitator is available to start in the following course areas:

- Oceans 11 (1.0)
- Computer Programming 12 (1.0)
- Fitness Leadership 11 (1.0)
- Global Geography 12 (1.0)
- Sociology 12 (1.0)

Facilitator(s) will be given existing course materials formatted as online course elements to customize as each Facilitator deems necessary to meet the needs of learners. All learners are interested in improving their English language skills while earning high school credits based on the Nova Scotia curriculum.

We welcome expressions of interest from experienced, innovative, personable, technologically able, and dependable NS licensed teachers interested in delivering current curriculum to international students through an online format. The courses that will be delivered are noted above.

This position is ideally suited to a recent retiree or an individual who is not currently working in the public-school system.

Applicants must:

- have very strong foundational digital and technical skills
- have a working knowledge of the MOODLE Learning Management System
- be flexible and available to teach in the evenings AST time
- be skilled and confident in teaching and building relationships with youth
- have a valid NS Teacher's License
- have experience in teaching in the course/subject area that they are applying to teach
- provide their own computer and internet

Applicants should ideally demonstrate experience with:

- English as an Alternate Language
- online learning
- using video conferencing platforms
- using effective feedback and assessment practices
- modeling and integrating inclusive education practices into learning experiences

Applicants must provide a cover letter, resume, a completed application form, and three references. We reserve the right to accept or reject any response.

All applications should be submitted to csp@novascotia.ca, to the attention of Angela Sanford. **Selected applicants will be contacted for an online interview.** Thank you in advance for your interest in this opportunity.

NSISP Project Teacher Application Form

Name: _____ Teacher License Number: _____ Class: _____

Address: _____ Postal Code: _____

Telephone: _____ Email: _____

Indicate your highest level of education: _____ Subject Area(s) for which you are applying: _____
Bachelor ___ Masters ___ Doctorate ___

Last Year Subject Area(s) were taught: _____ Years Teaching subject area(s): _____

The Correspondence Study Program may request a background search through the Child Abuse Registry.

References: (please provide three):

Name: _____ Relationship: _____

Address: _____ Phone: _____

Name: _____ Relationship: _____

Address: _____ Phone: _____

Name: _____ Relationship: _____

Address: _____ Phone: _____

Please include a cover letter and resume outlining:

- ***your teaching experience***
- ***your prior experience with blended, distance and/or online learning***
- ***your experience with MOODLE***

Also include in your application package:

- **the application form**
- ***a completed sample feedback form with the application. Select a single sample feedback form to best match your subject areas (see choices below)***
- ***combining all requirements into a single PDF file is appreciated but not mandatory.***

